

WTCS Board Meeting Minutes
Monday, January 8th, 2024

The meeting was called to order by President Josh Comer at approximately 6:30pm.

Board Members Present: President Josh Comer, Treasurer Clayton Nobles, Secretary Kasey Richards, Jennifer Gjovig (via Google Meet), Hannah Witthoeft, and Amy Aamodt-Allenbrand (via Google Meet)

Others Present: School Administrator Jeremy Thomas, Vice Principal Angela Nible, Business Manager Summer Deane, Developmental Director Shayla Bliss, and Spiritual Life Director Lois Johnson

1. Devotion and Prayer: In the spirit of the Christmas Season, Amy read about trees. If we stay planted by streams of living water, then we will bear His fruit.
2. Secretary's Report: A motion to approve the December 11th, 2023 Regular Board Meeting Minutes was made by Jennifer. Seconded by Hannah. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the January 2024 Financial Reports was made by Clayton. Seconded by Hannah. Unanimous aye. Motion passed.
4. Leadership Team Report:
 - a. Administrator Thomas reported that enrollment will open on February 7th for current WTCS students. Miss Restemayer created a Title I Growth Report. The Title I program has been very successful with our students.
 - b. Vice Principal Nible has been working through teacher changes in NDCDE, facilitating schedules, and checking senior transcripts for graduation.
 - c. IT Director Grindeland is running honor roll and report cards for Quarter 2. She will attend an EduTech class in Bismarck to get set up with PowerScheduler for scheduling students.
 - d. AD Coughlin met with seniors to go through RUPReady self testing for information on college majors and occupations.
 - e. The Spiritual Life Team held a staff chapel on the January 3rd staff inservice day. The team is putting together a Purity Assembly for 7th-12th grade students in February.
5. Old Business:
 - a. MAPS Review: the board and leadership discussed MAPS results and will compare the Fall results with results this Spring.
 - b. Scholarship Funds Status Update: tabled to February.
 - c. Emergency Preparedness Update: the Safety & Security Committee provided a brief update. The plan will be discussed for approval at the February meeting.

- d. WTCS Bus Use: the board discussed the finalized plan for use of Joel Nix's bus.
 - e. Coach's Handbook: tabled to February.
 - f. Board Portfolios: The board discussed portfolios. The vote was tabled until after the board emerged from executive session.
6. New Business:
- a. 2024-2025 Tuition Rates: Josh made a motion to increase tuition 3% with the current discount structure remaining in place. Seconded by Clayton. Unanimous aye. Motion passed.
 - b. 2024-2025 Budget: tabled to February.
 - c. 2024-2025 Enrollment: the board and leadership discussed dates and logistics for enrollment for the upcoming school year.
 - d. School/Non-School Dance Policy: tabled to February.
 - e. Student Handbook p.1-6: Discussion was held over pages 1-6 of the Student Handbook.
 - f. Staff Handbook p.1-7: Discussion was held over pages 1-7 of the Staff Handbook.
7. Executive Session: The board adjourned to executive session to discuss the Development Report, Tuition Assistance, Hiring, and Staff Salaries & Benefits. Present for portions were Administrator Jeremy Thomas, Developmental Director Shayla Bliss, and Business Manager Summer Deane.
8. Continued Miscellaneous Action Items:
- a. Board Portfolios: Amy made a motion to approve board portfolios as listed below. Jennifer seconded. Unanimous aye. Motion passed.
 - i. President Josh Comer - Administration; Investment/Financial; Building & Grounds
 - ii. Vice President Marquette Ostrand - Parents; Administration
 - iii. Treasurer Clayton Nobles - Building & Grounds; Investment/Financial; Safety & Security
 - iv. Secretary Kasey Richards - Academic; Teachers/Staff; Safety & Security
 - v. Director Jennifer Gjovig - Meetings, Procedures, & Business; Investment/Financial
 - vi. Director Amy Aamodt-Allenbrand - Devotion; Meetings, Procedures, & Business; Safety & Security
 - vii. Director Hannah Witthoeft - Academic; Parents; Devotion

Clayton closed the meeting in prayer at approximately 11:00pm.

Next meeting will be held Tuesday, February 20th, 2024

Respectfully submitted, Kasey Richards