

**WTCS Board Meeting Minutes**  
**Monday, December 11th, 2023**

The meeting was called to order by Vice President Marquette Ostrand at approximately 6:30pm.

Board Members Present: Vice President Marquette Ostrand, Treasurer Clayton Nobles, Secretary Kasey Richards, Jennifer Gjovig (via Google Meet), Hannah Witthoeft, and Amy Aamodt-Allenbrand

Others Present: School Administrator Jeremy Thomas, Vice Principal Angela Nible, Business Manager Summer Deane, Developmental Director Shayla Bliss, and Spiritual Life Director Lois Johnson

1. Devotion and Prayer: Director Amy Aamodt-Allenbrand read about the peace of the Christmas Season. Jesus is the Prince of Peace, God's gift to us.
2. Secretary's Report: A motion to approve the November 9th, 2023 Regular Board Meeting Minutes was made by Clayton. Seconded by Hannah. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the November 2023 Financial Reports was made by Clayton. Seconded by Kasey. Unanimous aye. Motion passed.
4. Leadership Team Report:
  - a. Mr. Thomas reported that enrollment is at 317 students. The Admissions Teams is preparing for 2024-2025 enrollment. The Safety and Security Committee met and is evaluating Emergency Preparedness Plans.
  - b. Vice Principal Nible has been working with Jen Grindeland to ensure transcripts are ready for graduation.
  - c. IT Director Grindeland is working through semester class changes and preparing for next year's enrollment.
  - d. AD Coughlin worked to wrap up coaches certifications this month.
  - e. The Spiritual Life Team has had a variety of speakers for chapel this year. Mark Hovestol was the speaker for the All School Thanksgiving Chapel in November.
5. Old Business:
  - a. MAPS Review: The Board discussed Spring 2023 MAPS results.
  - b. Scholarship Funds Status Update: Tabled to January.
  - c. Emergency Preparedness Plan: The Board discussed the Emergency Preparedness Plan. Further discussion will be held in January.
  - d. WTCS Bus Use: The Board discussed the use of Joel Nix's bus for school events.
  - e. Coach's Handbook: Tabled to January.

6. New Business:
  - a. Board Portfolios: The Board discussed Portfolios and will vote on them in the January meeting.
  
7. Executive Session: The board adjourned to executive session to discuss the Development Report, Tuition Assistance, Hiring, and Safety and Security Protocol.. Present for portions were School Administrator Jeremy Thomas, Business Manager Summer Deane, and Developmental Director Shayla Bliss.
  
8. Continued Miscellaneous Action Items: The Board emerged from Executive Session to conduct the following business items:
  - a. Kasey made a motion to amend the budget to hire a school librarian and an IT repairman. Seconded by Amy. Unanimous aye. Motion passed.
  - b. Amy made a motion to approve the purchase of ID Card Printer at a cost of approximately \$2000. Seconded by Hannah. Unanimous aye. Motion passed.
  - c. Kasey made a motion to approve with the purchase of a 2019 Ford XLT 15 passenger van for approximately \$33,000. Seconded by Clayton. Unanimous aye. Motion passed.
  - d. Clayton made a motion to approve December Tuition Assistance. Seconded by Jennifer. Unanimous aye. Motion passed.

The meeting was adjourned at approximately 11:50pm.

Next meeting will be held January 8th, 2024

Respectfully submitted, Kasey Richards