

**WTCS Board Meeting Minutes**  
**Thursday, October 12th 2023**

The meeting was called to order by President Josh Comer at approximately 6:40 pm.

Other board members present: Secretary Jennifer Gjovig, Director Marquette Ostrand and Treasurer Clayton Nobles, the latter of whom appeared remotely. Vice President Brandon Nadelman and Directors Kasey Richards and Jamie Lee were absent.

Others Present: School Administrator Jeremy Thomas, Business Director Summer Deane and Development Director Shayla Bliss.

1. **Prayer:** Secretary Gjovig led prayer.
2. **Secretary's Report:** The minutes from September were posted in the Board's folder for review.
  - a. A motion to approve the September 14, 2023 Regular Board Meeting Minutes was made by Director Ostrand and seconded by Director Nobles. Unanimous aye. Motion passed.
3. **Financial Report:** Business Director Deane presented the financial report which was included in the Board's online folder.
  - a. A motion to accept the September 2023 Financial Report was made by Director Nobles. Seconded by Director Ostrand. Unanimous aye. Motion passed.
4. **Leadership Team Report:**
  - a. School Administrator: Mr. Thomas offered highlights from his report and answered Board member questions regarding his report and that of others.
5. **Old Business:**
  - a. MAPS review: Tabled to November
  - b. Scholarship Funds Status Update: Funds should be moved by early next week; there was discussion about investment options.
  - c. Emergency Preparedness Plan: Discussion was had amongst the Board and Administration regarding the draft plan. Approval was tabled to November.
  - d. WTCS Bus Use: An update was provided regarding this contract.
  - e. Coaches' Handbook: Discussion was had amongst the Board and Administration regarding the draft handbook. Further discussion was tabled to November.
  - f. Committee Identification and Formation (Intervention, Discipline, Admissions, Tuition, Hiring, Fundraising, Safety/Security): No further discussion was had.
  - g. Family Engagement Policies: Discussion was had amongst the Board and Administration regarding the draft Policies. This matter was deferred for potential non-meeting action.

6. **New Business:**
  - a. None was presented.
  
7. **Executive Session:** The Board adjourned to executive session to discuss Financial Aid Applications, the Development Report, Hiring, Safety/Security Protocol, Intervention and Board Applications. School Administrator Thomas, Development Director Bliss and Business Manager Deane were present for portions of the session.
  
8. **Tuition Assistance:** The Board reviewed the information regarding tuition assistance applications and made inquiries of Business Manager Deane regarding the same.
  - a. A motion to approve the application of two families for total tuition assistance in the total amount of \$6,730 was made by Director Ostrand. Seconded by Director Nobles. Unanimous aye. Motion passed.
  
9. **Electronic Payment:** The Board discussed with Administration information regarding methods for collecting payments to the organization.
  - a. A motion to approve the Administration moving forward with pursuit of electronic payment options was made by Director Nobles. Seconded by Director Ostrand. Unanimous aye. Motion passed.

The meeting was adjourned at approximately 10:35 pm.

Next meeting will be held Thursday, November 9, 2023

Respectfully submitted,

Jennifer Gjovig, Secretary