

WTCS Board Meeting Minutes
Thursday, January 12th, 2023

The regular meeting of the Board of Directors of WTCS was held on Thursday, January 12, 2023 in the WTCS chapel. The meeting was called to order by Vice President Jamie Lee at approximately 6:30pm.

Board Members Present: Vice President Jamie Lee, Treasurer Brandon Nadelman, Jennifer Gjovig, Marquette Ostrand, and Clayton Nobles; Secretary Kasey Richards was present for a portion of the meeting. President Josh Comer was absent.

Others Present: School Administrator Jeremy Thomas, Vice Principal Angela Nible, Business Manager Chennille Currier, Lois Johnson and a few WTCS Members.

1. Devotion and Prayer - Jamie shared a devotion from *Abiding Love*.
2. Secretary's Report: A motion to approve the December 15, 2022 Regular Board Meeting Minutes was made by Clayton. Seconded by Brandon. Unanimous aye. Motion passed.
3. Financial Report: The line of credit and maternity leave policy were topics of discussion amongst the Board and Business Manager Currier. A motion to accept the December 2022 Financial Reports and to begin paydown of the line of credit was made by Brandon. Seconded by Clayton. Unanimous aye. Motion passed.
4. School Administrator Report
 - a. Mr. Thomas noted the following from the Leadership Team report: Williston Basin School District recently underwent an audit related to Title programs; research-based evidence for curriculum was received from publisher BJU and will be submitted to the state in its K-3 reading curriculum application; ACSI has approved a WTCS team visit for the second semester of the next school year.
 - b. The IT Director requested permission for a \$1,500.00 FOB system update expenditure; there was Board consensus that the update proceed.
5. Old Business
 - a. Fall MAPS review
 - i. Tabled to a later date.
 - b. Continuous School Improvement Plan
 - i. No discussion or motion was entertained.
 - c. 2023-2024 Tuition Rates: Rates were discussed amongst the Board members and comparative private school rates were analyzed.
 - i. Motion: Duly made, seconded (Clayton/Brandon) and unanimously carried, to approve a 4.5% tuition increase.
 - d. Past Due Balance Policy
 - i. Tabled to later date.

- e. Tuition Assistance Guidelines
 - i. Tabled to later date.
- 6. New Business
 - a. Staff Salary and Benefits Review: approval to be obtained in February.
 - b. 2023-2024 Budget Drafting
 - i. Drafting will begin next week; no motion or discussion was entertained.
 - c. Bylaw Amendments- Preschool Membership
 - i. Discussion was entertained regarding extending the NFI requirement to preschool members. No motion was entertained.
- 7. Other
 - a. Curriculum: Vice Principal Nible presented a request for Board approval of curriculum acquisition for the 2023-2023 school year. Discussion was had regarding a presentation of costs at the Board's February meeting.
- 8. Executive Session: The board adjourned to executive session to discuss year end giving, a line of credit renewal, Development Team compensation, staffing and related contracts and the Title 1 Report. Present for portions were School Administrator Thomas, Vice Principal Nible, and Business Manager Currier.

The meeting was adjourned in prayer at approximately 9:30pm.

Next meeting will be held Thursday, February 16, 2023 at 7pm.

Respectfully submitted, Secretary Kasey Richards & Secretary *Pro Tem* Jennifer Gjovig