

**WTCS Board Meeting Minutes**  
**Thursday, February 16th, 2023**

The meeting was called to order by President Josh Comer at approximately 6:30pm.

Board Members Present: President Josh Comer, Vice President Jamie Lee, Secretary Kasey Richards, Jennifer Gjovig, and Clayton Nobles

Others Present: School Administrator Jeremy Thomas, Business Manager Chennille Currier, and Spiritual Life Director Lois Johnson

1. Devotion and Prayer - Jamie read about wisdom and focusing on God's word in decisions.
2. Secretary's Report: A motion to approve the January 12th, 2023 Regular Board Meeting Minutes was made by Jamie. Seconded by Clayton. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the January 2023 Financial Report was made by Clayton. Seconded by Jennifer. Unanimous aye. Motion passed.
4. School Administrator Report
  - a. Mr. Thomas reported that he has been invited to attend an ACSI accreditation team in April. A student from Uganda has completed the initial step in the admissions process through SEVIS.
  - b. Mrs. Nible has met with curriculum committees for Math and Science of Reading. The Science of Reading curriculum plan will be sent to NDDPI for approval.
  - c. Plans for Spiritual Emphasis Week are in place and planning continues for this year's Good Friday Service.
5. Old Business
  - a. Fall MAPS Review
    - i. The board reviewed Fall MAPS data and will compare it to the Spring 2023 MAPS data after testing is completed.
  - b. Continuous School Improvement Plan
    - i. The board briefly discussed the CSIP and will review it for approval in March.
  - c. Tuition Assistance Guidelines - tabled to March.
  - d. Staff Salary & Benefit Review
    - i. The board discussed staff salary and benefits for the upcoming school year.
  - e. 2023-2024 Budget Drafting
    - i. The board reviewed the proposed budget for 2023-2024 and discussed changes for review at the March meeting.

- f. Bylaw Amendments Proposal
  - i. The board reviewed Bylaw Amendments for approval at the March meeting.
  
- 6. New Business
  - a. Curriculum Order Approval - tabled to March.
  - b. 2023-2024 School Calendar
    - i. The board reviewed a proposed calendar for the upcoming school year. The calendar will be up for approval at the March meeting.
  - c. Student Handbook Review - tabled to March.
  - d. Staff Handbook Review - tabled to March.
  
- 7. Other
  - a. Upcoming Board Meeting Dates
    - i. The board will meet on March 9th, April 13th, and May 9th to finish out the school year.
  - b. Annual Meeting Date
    - i. The board will hold the Annual Members Meeting on April 27th in the school cafeteria. The membership will elect open Director positions and vote on proposed Bylaw Amendments.
  
- 8. Executive Session: The board adjourned to executive session to discuss the Development Team Report, Staffing, School Administrator Evaluation Prep, and Board Director Applications. Present for portions were Business Manager Chennille Currier and School Administrator Jeremy Thomas.

The meeting was adjourned with prayer at approximately 11:59pm.

Next meeting will be held Thursday, March 9th, 2023

Respectfully submitted, Kasey Richards