

**November WTCS Board Meeting Minutes**  
**Tuesday, November 15th, 2022**

The meeting was called to order by President Josh Comer at approximately 6:30pm.

Board Members Present: President Josh Comer, Vice President Jamie Lee, Secretary Kasey Richards, Jennifer Gjovig, Marquette Ostrand, and Clayton Nobles

Others Present: School Administrator Jeremy Thomas, Vice Principal Angela Nible, and Business Manager Chennille Currier

1. Devotion and Prayer - Jamie read about resting in thankfulness, peace, and remembering Christ during the busy holiday season. 1 Thessalonians 5:18 says "In everything give thanks; for this is God's will for you in Christ Jesus."
2. Secretary's Report: A motion to approve the October 11th, 2022 Regular Board Meeting Minutes was made by Jamie. Seconded by Marquette. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the October 2022 Financial Reports was made by Clayton. Seconded by Kasey. Unanimous aye. Motion passed.
4. School Administrator Report
  - a. School Administrator Thomas reported that enrollment as of November 1st was 313 students. Mr. Thomas is working on a survey to go out to parents and staff.
  - b. Vice Principal Nible is offering tutoring for students and has been working with Mr. Thomas to improve the method for dealing with missing classwork and tardies.
  - c. The Spiritual Life Directors held Spiritual Emphasis Week. Students enjoyed prayer walks around the school, extra worship and Bible reading time, Bible memorization, and writing notes of encouragement. The older students had extra chapel services and got to hear from Mr. Thomas and our banquet speaker, Eddie Lozano.
  - d. Athletic Director Coughlin met with other ND private schools in regards to the basketball 3 class system proposal. She is talking with other ADs and accessing what needs to be accomplished for hosting the girls' basketball district tournament at Williston State College.
  - e. The Development Team has received a grant to be used for the purchase of library books. They've applied for a grant for the purchase of a school van.
5. Old Business
  - a. Scholarship Funds
    - i. The Investment Committee is deciding on portfolio options for the scholarship funds.
  - b. Past Due Balance Policy

- i. The board along with administration is working through a policy for past due balances. The item will be further discussed in December.
6. New Business
  - a. 2023-2024 Tuition Rates - tabled to December.
  - b. Nonprofit Gifting Account
    - i. Jamie made a motion to open a Nonprofit Gifting Account with Thrivent Brokerage. Seconded by Jennifer. Unanimous aye. Motion passed.
7. Executive Session: The board adjourned to executive session to discuss the Insurance Claim and Staff Pay. Present for portions were Business Manager Chennille Currier and School Administrator Jeremy Thomas.

The meeting was adjourned at approximately 9:15pm.

Next meeting will be held Thursday, December 15th, 2022

Respectfully submitted, Kasey Richards