

**WTCS Board Meeting Minutes**  
**Tuesday, October 11th, 2022**

The meeting was called to order by President Josh Comer at approximately 6:30pm.

Board Members Present: President Josh Comer, Vice President Jamie Lee, Secretary Kasey Richards, Director Marquette Ostrand, Director Clayton Nobles, and Director Jennifer Gjovig (via speakerphone)

Others Present: School Administrator Jeremy Thomas and Business Manager Chennille Currier

1. Devotion and Prayer - Jamie read from James 1:5. Wisdom is greater than knowledge. If we ask God for wisdom, he will give it to us.
2. Secretary's Report
  - a. Jamie made a motion to approve the September 12th, 2022 Regular Board Meeting Minutes. Seconded by Marquette. Unanimous aye. Motion passed.
3. Financial Report
  - a. Jamie made a motion to accept the September 2022 Financial Reports. Seconded by Jennifer. Unanimous aye. Motion passed.
4. School Administrator Report
  - a. School Administrator Thomas reported that enrollment is currently at 311 students. Traci Shirk, certified school counselor, will be working with our high school students through college and career planning sessions. The ND STARS Report and School Compliance Report are being submitted to the North Dakota Department of Public Instruction with approval from the board.
  - b. Mrs. Nible has been working diligently through ISPs and 504s. She also is working to improve the speech program and to ensure compliance with the new house bill 1388 "Science of Reading".
  - c. The Spiritual Life Directors are holding staff prayer in the chapel 4 mornings a week. There will be a staff chapel with Pastor Ross Reinhiller on October 26th. See You at the Pole was well attended by students and CRU Bible Study is off to a great start.
  - d. Mrs. Grindeland has completed Fall MAPS testing. The website is updated and more licenses have been purchased for the school chromebooks.
  - e. Athletic Director Breann Coughlin has almost completed the boys and girls basketball schedules. Cross Country is set to go to state next week.
  - f. The Development Team has secured a grant for a commercial dishwasher as well as giving toward the Tuition Assistance program. They hope to hear back on several other grants soon.

5. Old Business
  - a. Scholarship Funds - WTCS Investment Committee
    - i. The Investment Committee is waiting to hear back from Thrivent on some portfolio options. The committee hopes to have the scholarship funds moved over before the next board meeting.
  - b. Nondiscrimination Policy
    - i. Jamie made a motion to adopt the nondiscrimination policy language as circulated. Seconded by Kasey. Unanimous aye. Motion passed.
  
6. New Business
  - a. Past Due Balance Policy - tabled to November.
  - b. NDDPI Compliance Report
    - i. Kasey made a motion to approve North Dakota Department of Instruction compliance for the 2022-2023 school year in the areas of teacher licensing, teacher qualifications, curriculum, safety requirements, and employee background checks. Seconded by Jamie. Unanimous aye. Motion passed.
  - c. Account Signers
    - i. Clayton made a motion to add Karla Knutson and Brandon Nadelman as signers on all WTCS Bank Accounts. Seconded by Kasey. Unanimous aye. Motion passed.
  
7. Other
  - a. WTCS Banquet
    - i. Ideas for auction items for the Fall Banquet were discussed.
  - b. Upcoming Meeting Dates
    - i. Upcoming Regular Board Meetings will be held on December 15th, January 12th, February 9th, and March 9th.
  
8. Executive Session: The board adjourned to executive session to discuss the New School Year Payroll, Tuition Assistance, and the Insurance Claim. Present for portions were Business Manager Chennille Currier and School Administrator Jeremy Thomas.
  
9. Continued Miscellaneous Action Items
  - a. Clayton made a motion to approve an added \$3632 in Tuition Assistance pending a successful New Family Interview. Seconded by Kasey. Unanimous aye. Motion passed.

The meeting was adjourned at approximately 9:30pm.

Next meeting will be held Tuesday, November 15th, 2022

Respectfully submitted, Kasey Richards