

September 2022 WTCS Board Meeting Minutes
Monday, September 12th, 2022

The meeting was called to order by President Josh Comer at approximately 6:30pm.

Board Members Present: President Josh Comer, Vice President Jamie Lee, Treasurer Brandon Nadelman, Secretary Kasey Richards, and Clayton Nobles

Others Present: School Administrator Jeremy Thomas, Vice Principal Angela Nible, and Business Manager Chennille Currier

1. Devotion and Prayer - Jamie read about persistence. Philippians 1:6 says that "He who began a good work in you will carry it on to completion until the day of Christ Jesus."
2. Secretary's Report
 - a. A motion to approve the August 11th, 2022 Regular Board Meeting Minutes was made by Clayton. Seconded by Brandon. Unanimous aye. Motion passed.
 - b. The board reviewed the August 22nd, 2022 Fall Parents Meeting Special Meeting Minutes and approved them for presentation to the membership at the Annual Members Meeting in April. Brandon made a motion to approve the August 22nd, 2022 Special Meeting Minutes. Seconded by Clayton. Unanimous aye. Motion passed.
 - c. A motion to approve the August 22nd, 2022 Special Board Meeting Minutes was made by Brandon. Seconded by Clayton. Unanimous aye. Motion passed.
3. Financial Report
 - a. Kasey made a motion to accept the August 2022 Financial Reports. Seconded by Brandon. Unanimous aye. Motion passed.
4. School Administrator Report
 - a. School Administrator Thomas reported that enrollment is well over 300 students. Mr. Thomas and Mrs. Currier are working with District 7 in the allocation of Title I, II, III, and IV funds. Mr. Thomas is preparing our annual report due to ACSI in October. The Continuous School Improvement Plan goals have been communicated to staff and are a work in progress.
 - b. Vice Principal Nible reported that this year's teacher inservice included reading training required by the North Dakota Department of Public Instruction. She is working with WilMac and Chatter to improve speech services to students. She has implemented a Career Exploration class and is working to provide opportunities for students to meet the North Dakota Scholarship requirements.
 - c. Chaplain Coughlin and Mrs. Johnson are leading staff prayer every morning in the chapel and a monthly staff chapel on Thursdays. The chapel sound and TV system has been replaced with the help of Joel Nix. CRU Bible study begins soon and See You at the Pole will be held on September 28th.

- d. IT Director Jen Grindeland reported that she is working to fix a school camera that is broken. She has upgraded the school to PowerTeacher Pro. She is currently working with students on MAPS testing.
 - e. Mrs. Coughlin attended Athletic Director training in Valley City in August. She has met with coaches regarding eligibility and is working through game schedule corrections.
 - f. The Development Team has applied for a grant for a commercial dishwasher as well as several other grants. Two grants are expected to come through in the near future. They are working with churches to seek funds for the Tuition Assistance Program.
5. Old Business
- a. Scholarship Funds - WTCS Investment Committee
 - i. The Investment Committee has met with Thrivent and will choose a portfolio for investing scholarship funds.
 - b. Nondiscrimination Policy - tabled to October.
6. New Business
- a. Roof Contractor (RestoreMasters)
 - i. Clayton made a motion to sign the RestoreMasters Commercial Roof Service Agreement with the addition of Jennifer Gjovig's recommended contract wording changes. Seconded by Brandon. Unanimous aye. Motion passed.
7. Executive Session: The board adjourned to executive session to discuss Tuition Assistance, Staffing, and the Administrator Contract. Present for portions were School Administrator Jeremy Thomas, Vice Principal Angie Nible, and Business Manager Chennille Currier.
8. Continued Miscellaneous Action Items
- a. Jamie made a motion to approve an additional \$9811.00 in Tuition Assistance. Seconded by Kasey. Unanimous aye. Motion passed.
 - b. Kasey made a motion to increase the budget by \$16,000 - \$18,000 to add a full-time aide. Seconded by Brandon. Unanimous aye. Motion passed.
 - c. Brandon made a motion to approve amendments to the Administrator Contract. Seconded by Kasey. Unanimous aye. Motion passed.

The meeting was adjourned at approximately 10:00pm

Next meeting will be held Tuesday, October 11th, 2022

Respectfully submitted, Kasey Richards