

February 2022 WTCS Board Meeting Minutes
Thursday, February 17th, 2022

The meeting was called to order by Jamie Lee at approximately 6:30pm.

Board Members Present: Jamie Lee, Patrick Haugen, Josh Comer, Jennifer Gjovig, and Kasey Richards.

Others Present: Administrator Jeremy Thomas, Vice Principal Angela Nible, Business Manager Chennille Currier, and Lois Johnson

1. Devotion and Prayer - Jamie read from Psalms 119. When we seek God with all our heart, we do not stray from his commands.
2. Secretary's Report: A motion to approve the amended January 2022 board meeting minutes was made by Jennifer. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the January 2022 financial reports was made by Pat. Unanimous aye. Motion passed.
4. Administrative Reports were given.
 - a. Administrator Jeremy Thomas
 - i. Mr. Thomas reported that over \$118,000 was raised for the Giving Hearts Day fundraiser! Our ACSI application has been submitted and paid for. Mid-year surveys have been sent out. The weight room has been opened up and weight equipment brought in. Mr. Thomas is seeking commitments from families involved in girls basketball in order to decide whether to continue the coop with Alexander.
 - b. Vice Principal Angela Nible
 - i. Mrs. Nible reported that she has finalized plans for WTCS students to attend the Williston spelling bee. She has set up various job shadowing opportunities for students and has worked on support systems for various students. She also began the evaluation process for teachers.
 - c. Dean of Students/AD/Director of International Program Dave Butler
 - i. Mr. Butler was unable to submit a report this month.
 - d. Director of Admissions, Marketing, and Communications Sheri Moonen
 - i. Mrs. Moonen's report states that she has been working on registration and Giving Hearts Day. She is tracking registration numbers for the upcoming school year. Thanks to all the generous donations for Giving Hearts Day, we had our highest giving total ever to date.

- ii. Jen Grindeland has completed semester 1 report cards. She is working with Mrs. Nible to set up PowerScheduler in PowerSchool. She will also be transitioning us to PowerSchool Pro for the upcoming school year.
 - e. Campus Chaplain Adam Coughlin
 - i. Chaplain Coughlin's report states that the ACSI Day of Prayer was a successful and meaningful event, with many people praying over our school. Staff prayer attendance has been very good.
- 5. Old Business
 - a. Speech Services
 - i. Mrs. Nible has made some progress with improving speech services through Wilmac. She is still looking into other options for the future.
 - b. Foundation Scholarships
 - i. Mr. Thomas has met with John Broschat. They are working out a plan to transfer scholarship funds over to WTCS scholarship accounts.
 - c. 2022-2023 Budget
 - i. The board will discuss and approve the final budget for 2022-2023 at the March meeting.
- 6. New Business
 - a. Approval of 2022-2023 School Calendar
 - i. Pat made a motion to approve the 2022-2023 school calendar. Unanimous aye. Motion passed.
 - b. Board Positions
 - i. Jennifer made a motion to open 3 board positions for the board elections in April. Unanimous aye. Motion passed.
 - c. Student and Staff Handbook Review - tabled to March.
 - d. Bylaw Updates
 - i. Jennifer is working on proposed updates for the WTCS bylaws. The board will revisit the bylaws in March.
- 7. Other
- 8. Executive Session: The board adjourned to executive session to discuss staff salaries. Present for portions were Business Manager Chennille Currier and Administrator Jeremy Thomas.
- 9. Continued Miscellaneous Action Items
 - a. Jennifer made a motion to transfer the Student Exchange Visa Program account name from Wes Crosby to Kasey Richards. Unanimous aye. Motion passed.
 - b. Pat made a motion to approve the new staff salary schedule. Unanimous aye. Motion passed.

The meeting was adjourned at approximately 11:00pm.

Next meeting will be held Thursday, March 3rd, 2022

Respectfully submitted, Kasey Richards