

**WTCS Board Meeting Minutes**  
**Thursday, November 18th, 2021**

The meeting was called to order by Jamie Lee at approximately 6:30pm.

Board Members Present: Jamie Lee, Patrick Haugen, Josh Comer, Jennifer Gjovig, and Kasey Richards.

Others Present: Jeremy Thomas, Angela Nible, Chennille Currier, Lois Johnson, and Margaret Hurley

1. Devotion and Prayer - Kasey read from Galations 16:7-10, "So let's not get tired of doing what is good. At just the right time we will reap a harvest of blessing if we don't give up." God's work is not limited by our weak, human flesh. His power has unlimited potential.
2. Secretary's Report:
  - a. A motion to approve the October 2021 Regular Board Meeting Minutes and October 22nd Special Meeting Minutes was made by Pat. Unanimous aye. Motion passed.
  - b. A motion to amend the October 8th Special Meeting Minutes was made by Jennifer. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the October 2021 financial reports was made by Josh. Unanimous aye. Motion passed.
4. Administrative Reports were given.
  - a. Administrator Jeremy Thomas
    - i. Jeremy reported that the new MAPS screener placement tests are working well. The Business Manager and admissions team is updating registration and facilities use documents. The ACSI accreditation application will be submitted before Christmas. Formal observations of teachers are being conducted now through Christmas.
  - b. Vice Principal Angela Nible
    - i. Angie's report states that the professional development day for curriculum mapping was very successful. 5th grade has started stem activities. She has been working with Wilmac to continue special education services for our students.
  - c. Dean of Students/AD/Director of International Program Dave Butler
    - i. Dave has been working with the Alexander AD on girls basketball coop logistics. He is coordinating school visits from various colleges and administered the SAT. All four school vans are back in working order.

- d. Director of Development Terry Haugen
    - i. Terry's report states that he has been meeting with donors about raffle prizes. He is working on grant applications and is applying for a ND Game & Fish special lottery.
    - ii. The raffle profited over \$63,000. Over 2500 tickets were sold.
  - e. Director of Admissions, Marketing, and Communications Sheri Moonen
    - i. Sheri has been working with Mr. Haugen on the raffle and is preparing for Giving Hearts Day. She continues to support staff and families and update the website.
    - ii. Jen Grindeland is looking at safe internet browsing options. MAPS reporting is complete.
  - f. Campus Chaplain Adam Coughlin
    - i. Adam's report stated that many staff and students came out to serve for the GIFT program. They helped feed about 91 people. CRU Bible study has up to 17 kids each week. Students are working hard on gathering items for Project Ignite Light and the school will host the annual Thanksgiving family lunch and chapel.
5. Old Business - none
6. New Business
- a. Foundation Scholarships
    - i. The leadership team is looking into foundation scholarships. We will revisit this topic in December.
    - ii. A motion to add Jennifer Gjovig to the Business/Budget and Foundation Portfolio and the Investment Portfolio was made by Kasey. Unanimous aye. Motion passed.
  - b. MAPS results
    - i. Fall MAPS results are in and many grade levels tested above the national norm in Math, Science, Reading, and Language Usage.
  - c. Speech
    - i. With the shortage of speech pathologists in our area, Wilmac can only offer us online speech services at this time. A committee is looking into possibly offering a private speech option during school hours.
  - d. Year End Giving
    - i. Terry is drafting the year end giving letter. He is seeking a matching donor.
  - e. Board Meeting Dates
    - i. The December board meeting will be on Thursday, December 9th at 6:30pm in the school chapel. The January board meeting will be on Thursday, January 13th at 6:30pm in the school chapel.

- f. Scrip Account
  - i. A motion to close the Scrip (XXXX2284) account and move the funds to the PCC/Store (XXXX4041) account was made by Pat. Unanimous aye. Motion passed.
- 7. Other - none
- 8. Executive Session: The board adjourned to executive session to discuss Teacher Resignation, Facilities Use, and Financial Reporting. Present for portions were Administrator Jeremy Thomas and Business Manager Chennille Currier.
- 9. Continued Miscellaneous Action Items
  - a. A motion to accept the voluntary resignation of Robert Norman was made by Jennifer. Unanimous aye. Motion passed.

The meeting was adjourned in prayer at approximately 10:00pm.

Next meeting will be held Thursday, December 9th, 2021  
Respectfully submitted, Kasey Richards