

**WTCS Board Meeting Minutes**  
**Monday, July 19th, 2021**

The meeting was called to order by Jamie Lee at approximately 6:30pm.

Board Members Present: Jamie Lee, Patrick Haugen, Jennifer Gjovig, and Kasey Richards.  
Board Members Andrew Downer and Josh Comer were absent.

Others Present: Julianna Russell, Dave Butler (via speakerphone), Chennille Currier, Adam Coughlin, Lois Johnson, Thomas Kalil as lawyer for WTCS, member Mikhail Astvatsaturov and his lawyer Lisa Six, and many parents and supporters of WTCS.

1. Devotion
  - a. Kasey read John 17:20-23 and John 13:34-35 and opened in prayer
2. Secretary's Report: A motion to approve the June 2021 board meeting minutes was made by Jennifer. Seconded by Pat. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the June 2021 financial reports was made by Pat. Seconded by Kasey. Unanimous aye. Motion passed.
4. New Business
  - a. Mikhail Astvatsaturov - Special Meeting Request
    - i. Attorney Lisa Six presented a petition seeking resignation of directors of Williston Trinity Christian School. The board and business manager will verify signatures on the petition before issuing a response.
  - b. Tannehill Family
    - i. The board opened up a time for the Tannehill Family to present. No presentation was made.
  - c. School Calendar
    - i. The school calendar was tabled to August as we are awaiting answers from NDDPI.
5. Administrative Reports were given.
  - a. Building, Hiring, and Finance Committees - WTCS School Board
    - i. Board Member Pat reported that the gym floor should be finished by Saturday night. The concrete floor in the Northwest corner of the building is being sanded and polished for the upcoming school year.
  - b. Vice Principal Juliana Russell

- i. Juliana is conducting interviews and working on the master schedule for the upcoming school year. She met with WillMac about speech services at Trinity. She and Mrs. Nible are looking into a remedial math curriculum.
  - c. Dave Butler
    - i. Dave has been working with Juliana on an internship program for high school credit. They will find or create a curriculum for this. They are also working on who will be the licensed teacher for these content areas.
  - d. Terry Haugen
    - i. Terry was not present. Terry's board report provided the board a list of meetings for the month of June and grants applied for this year.
  - e. Sheri Moonen
    - i. Sheri was not present. Sheri's board report lists that she is working on testing the Bright Arrow system in PowerSchool, marketing, updating of the WTCS website, the Annual Report, and the Yearbook. Enrollment numbers are steady.
  - f. Lois Johnson
    - i. Lois reported that prayer gatherings have been well attended this summer. A student recently had a heart transplant and we are praying for his healing as he recovers.
- 6. Old Business
  - a. Staff Handbook Review
    - i. The board and administration discussed proposed changes to the Staff Handbook. Review and final changes are ongoing.
  - b. Student Handbook Review
    - i. The board and administration discussed proposed changes to the Student Handbook. They will review wording and approve final changes at the August meeting.
  - c. Mission/Vision Statement
    - i. Tabled to August.
- 7. Executive Session: The board adjourned to executive session to discuss teacher contracts, the maintenance position, additional tuition assistance applications, and bank accounts. Present for portions of executive session were Attorney Tom Kalil, Business Manager Chennille Currier and Vice Principal Juliana Russell.

8. Continued Miscellaneous Action Items

- a. Teacher Contracts: A motion was made to extend contracts contingent upon a background check for the following positions: PreKindergarten Teacher, Kindergarten Teacher, Music Teacher, Spanish Teacher, and Receptionist by Jennifer. Seconded by Pat. Unanimous aye. Motion passed.
- b. Maintenance: A motion was made to terminate the employee in the maintenance position by Jennifer. Seconded by Kasey. Unanimous aye. Motion passed.
- c. Tuition Assistance: A motion was made to accept additional tuition assistance applications by Kasey. Seconded by Pat. Unanimous aye. Motion passed.
- d. Bank Accounts: A motion was made to close and consolidate the banking accounts listed : building fund (XXXXXX17), international account (XXXXXX12), activities account (XXXXXX61) by Jennifer. Seconded by Pat. Unanimous aye. Motion passed.

The meeting was adjourned at approximately 12:45am.

Next meeting will be held Monday, August 16th, 2021

Respectfully submitted, Kasey Richards, Secretary