

**WTCS Board Meeting Minutes**  
**Monday, June 21st, 2021**

The meeting was called to order by Jamie Lee at approximately 6:30pm.

Board Members Present: Jamie Lee, Patrick Haugen, Josh Comer, Jennifer Gjovig, Andrew Downer, and Kasey Richards

Others Present: Julianna Russell, Dave Butler (via speakerphone), Sheri Moonen (via speakerphone), Terry Haugen, Chennille Currier, Adam Coughlin, Lois Johnson and many parents and supporters of WTCS

1. Andrew led in devotions and prayer. He read Ephesians 4.
2. Secretary's Report: A motion to approve the May 2021 board meeting minutes was made by Josh. Seconded by Jennifer. Unanimous aye. Motion passed.
3. Resignation of Cory Fleck
  - a. Doug Black and Chris Vaughn presented a petition regarding the resignation of Cory Fleck.
4. Treasurer's Report: A motion to accept the May 2021 financial reports was made by Jennifer. Seconded by Pat. Unanimous aye. Motion passed.
5. Administrative Reports were given.
  - a. Building, Hiring, and Finance Committees - WTCS School Board
    - i. The building committee (Josh and Pat) shared concerns with the unbudgeted nearly \$30,000 spent on Drive North Productions over the school year. They are working to either own the rented equipment in the chapel or raise the churches' rent to help cover some of the costs.
    - ii. Pat is communicating with the maintenance crew on refinishing the concrete floors by the weight room.
    - iii. Jamie and Kasey are working with the office staff on communications, hiring, and New Family Interviews.
    - iv. Jennifer, Josh, Pat, and Andrew are working with Terry and Chennille on financial areas.
  - b. Julianna Russell
    - i. Mrs. Russell has been working hard to wrap up the school year and prepare for next year.
    - ii. Mrs. Russell shared MAPS scores and is working with Mrs. Nible to flag students that will need intervention. Mrs. Russell will put together some numbers on overall school improvement in MAPS for this school year.
    - iii. The board will decide on purchasing Mystery Science at a discounted rate at the July meeting.

- c. Dave Butler
    - i. A student from China received his VISA and Dave is looking for a host home for the upcoming school year.
  - d. Terry Haugen
    - i. Terry is working with Karla Knutson on an alumni letter and some alumni activities.
    - ii. Terry will provide the board a list of grants that he's applied for, a cost/benefit analysis of the "Foundation Search Company" grant search subscription that was used over this school year, a list of grants that have been awarded to the school, and a list of what monetary funds have come from the meetings listed on the May DOD report.
  - e. Sheri Moonen
    - i. Mrs. Moonen shared that enrollment numbers are steady for the upcoming school year and there are 4 New Family Interviews yet to be scheduled.
  - f. Pastor Adam Coughlin
    - i. Pastor Adam is working on getting an estimate together for some audio/video equipment that could be used in the chapel.
6. Old Business
- a. Staff Handbook Review - table to July
  - b. Student Handbook Review - table to July
7. New Business
- a. MAPS Testing Review
    - i. Mrs. Russell shared the MAPS scores for each grade level. The results were overall positive.
  - b. Account Changes
    - i. A motion was made to remove Cory Fleck from all WTCS accounts: General Checking (XXXX99), Savings (XXXX85), Scrip (XXXXXX84), PCC/Store (XXXXXX41), Activities (XXXXXX61), Building Fund Account (XXXXXX17), International Account (XXXXXX12), Line of Credit (Acct #XXXXXX40, Loan #XXXXXX04), and Credit Card (XXXXXX11) by Kasey Richards. Seconded by Jennifer Gjovig. Unanimous aye. Motion passed.
  - c. Quickbooks Signers
    - i. A motion was made by Jennifer to name Jamie Lee as the Quickbooks Owner and Josh Comer as the payroll owner. Seconded by Pat. Unanimous aye. Motion passed.
8. Executive Session
- a. Juliana Russell, Adam Coughlin, and Chennille Currier were invited to Executive Session and present for portions.

The meeting was adjourned at approximately 10:45 pm.

Next meeting will be held Monday, July 19th, 2021

Respectfully submitted, Kasey Richards