

# Williston Trinity Christian School Board Meeting Minutes

March 18, 2019

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Jamie Lee, Pat Haugen, and Kathy Ceynar

Others Present: Cory Fleck, LaLynda Blotsky, Terry Haugen, Sheri Moonen, John Washington, and Kim Egge

Kathy led a devotion titled "Come to Me" based on John 4:24 and Is. 50:4 and 55:8-9. Kathy opened the meeting in prayer.

1. Secretary's report: Kathy made a motion to accept the February minutes. Unanimous aye. Motion passed.
2. Bookkeeper's Report: Kim went over suggested changes for our credit card accounts. She also presented information on a collection agency. Chennille is working with Kim on next year's budget. New enrollments are being entered into FACTS. Giving Hearts money has been deposited and thank you letters have gone out. A motion was made by Kathy to accept the February financial reports. Unanimous aye. Motion passed.
3. Administration Reports:
  - a. Administrator/Maintenance - Mr. Fleck went over his report. Teacher contracts are due next week, and they are beginning to come in. The Fire Inspection was passed with flying colors. He is working to address HVAC issues.
  - b. Vice Principal - Mrs. Blotsky covered her report. A committee has been formed to look at a new English/Language Arts Curriculum.
  - c. Director of Development - Mr. Haugen went over his report. Fundraising committee met two weeks ago. October 26<sup>th</sup> is being looked at as a possibility for the Fall Banquet. An alumni event is being planned for this summer. He is also working on grant applications.
  - d. Director of AMC - Sheri Moonen covered her report. She is busy preparing for graduation. She went over current registration numbers. There are a few camps planned for the summer.
  - e. Activities Director - Mr. Washington went over his report. The first track meet has been moved to March 29-30<sup>th</sup>.
  - f. Director of International Recruitment - The Board went over Mr. Butler's report. Mr. Fleck shared that summer camp for international students will be planned for next summer (2020).
4. Old Business:
5. New Business:
  - a. Budget – will be presented at April's board meeting.
  - b. Mr. Fleck and Kim Egge presented a request to increase the limit of the school credit card General Account (1906) from \$4,000 up to \$12,000 to make it possible to order curriculum in one payment. They would also like to get rid of the General School (6483) credit card. Pat made a motion to increase the General Account card (1906) to \$12,000 and to eliminate the General School card (6483). Unanimous aye. Motion passes.
6. Other
7. Mrs. Blotsky closed the meeting in prayer.
8. The Board adjourned to Executive Session at 7:50 p.m.

Executive Session

Wes closed the meeting in prayer.

The Board adjourned from executive session at 9:45 p.m.

Next meeting will be April 29, 2019.

Respectfully submitted, Jamie Lee