

## Williston Trinity Christian School Board Meeting Minutes

September 17, 2018

The meeting was called to order by Wes Crosby at approximately 6:35 p.m.

Members Present: Wes Crosby, Jamie Lee, Pat Haugen, and Holly Smith

Others present: Cory Fleck, Terry Haugen, Adam Coughlin, John Washington, Kim Egge, Sheri Moonen, and Lois Johnson

Pastor Adam led a devotion based on Matthew 11:29. The more one sees the character of God, the humbler he becomes.

Adam gave a brief synopsis of Spiritual Emphasis Week. He believes that the 6-12<sup>th</sup> grade program could be better. The Camp Fell program was really good for our older kids, and he was glad to have the emphasis on service to the fire victims. He will have more time to gear up for the spring week and make it even more beneficial to our students. K-5 was a great program for our younger students.

1. Secretary's report: Pat made a motion to accept the August minutes. Unanimous aye. Motion passed.
2. Bookkeeper's Report: Kim shared that she feels she is getting the basics down of her new position. She is working to learn Donor Snap now. A motion was made by Holly to accept the August financial reports. Unanimous aye. Motion passed.
3. Administration Reports:
  - a. Cory Fleck went over his report. [He wants to keep Joy at the forefront of what we are doing at the school. We need to remember to take time to celebrate what God continues to do here.](#) Our International Program continues to progress. He shared Dave Butler's report.
  - b. Mr. Fleck also went over LaLynda Blotsky's report. He gave an update on the process to approve a soccer co-op with WHS.
  - c. Director of Development. Terry Haugen gave an update on the Banquet. Things are coming into place. He has been meeting with some of the first board members. The overarching theme of their stories is the emphasis on prayer in every step that they took. Planting seeds with new potential donors for next year. Working on building relationships with local media. He talked about a potato fundraising opportunity. He travels to Fargo next week for Giving Hearts Day training. He has joined The Lions.
  - d. Director of AMC – Sheri Moonen went over her report. She gave an update on enrollment. New families are continuing to enroll. She participated in the Helping Hands Expo. She and Jonathan Babcock are working on a promotional video. Lego League is off to a great start. Coffee with Cory has started with a bang.
  - e. Activities Director – John Washington covered his report. Our sports teams represent who we are. When we host events, we need to address security. He feels our students are locked into what they are doing. They are working on the mental toughness aspect and also building character and self-esteem.
4. Old Business:
  - a. None
5. New Business:
  - a. Banquet

- b. New Bookkeeper added to accounts. Holly made a motion to add Kimberly Egge to WTCS general bank account (921-3299) and savings account (608885) with signers Cory Fleck, LaLynda Blotsky, Kimberly Egge, Pat Haugen, and Chennille Currier; Non-profit Accounts Script (921-2284), PCC/Store (921-4041), Credit Cards (921-5212), and Building funds (921-2317) with signers Cory Fleck, LaLynda Blotsky, Kimberly Egge, Pat Haugen, and Kathy Ceynar; and credit card accounts Business Office (6475), Cory Fleck (5998), General Account (1906), General School (6483), and Director of Development (6467) with signers Cory Fleck and Kimberly Egge. Unanimous aye. Motion passed.
  - c. Marcus Boykin has resigned his position on the WTCS Board due to work and family commitments. Holly made a motion to appoint Pat Haugen as Treasurer. Unanimous aye. Motion passed.
  - d. Pat made a motion to reimburse our general fund for the dampner expense from the building/maintenance fund. Unanimous aye. Motion passed.
  - e. Pat made a motion to accept that we are fully compliant with the North Dakota state teaching licensing requirements for K-12. Unanimous aye. Motion passed.
6. The Board discussed providing copies of the administrative reports to parents in attendance. We will do this for the next meeting.
  7. Mr. Washington closed the meeting in prayer.
  8. The Board adjourned to Executive Session at 7:55 p.m.

Next meeting will be October 15, 2018.

#### Executive Session

1. Wes closed the meeting in prayer.
2. The Board adjourned at 8:40 p.m.

Respectfully submitted, Jamie Lee