

Williston Trinity Christian School Board Meeting Minutes  
June 27, 2016

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Brent Lee, Becky Cornell, Jamie Lee, Patrick Haugen, and Chris Vaughn

Others present: Cory Fleck, LaLynda Blotsky, Jan Barela, Sheri Moonen, Lois Johnson, and Jackie Monzon

1. Meeting was opened with a devotion and prayer by Chris Vaughn from Hebrews 2:1-4. The devotion focused on paying careful attention to what we hear through God's Word so we do not drift away.
2. Secretary's report: Becky made a motion to accept the May minutes. Seconded by Chris. Unanimous aye. Motion passed.
3. Bookkeeper's Report: Jan Barela amended report due to requests for financial aid from six families and NSF's. She also reported that some families are requesting date changes for when they pay through FACTS. She shared that Golf Marathon donations have started to come in and urged that we focus on fundraising. Suggestions were discussed to require all WTCS families to be on a 12 month payment plan or to switch teachers' pay to a 9 month payroll. The board would like these concepts figured out before budgeting next February. Discussion was revisited on changing to one pay period per month. Cory reported that he has had mostly positive feedback from teachers, and he is continuing to look into this change. A motion was made by Brent to accept the May financial reports. Seconded by Becky. Unanimous aye. Motion passed.
4. Administration Reports:
  - a. Cory reviewed his recent trip to China to begin looking at an International Student program. It is a possibility that we could get this started as early as this fall. Host families are needed. Cory also highlighted the upcoming Golf Marathon, and an idea was raised to start a fundraising committee made up of interested parents.
  - b. LaLynda gave an overview of her report. Discussion was held on our current MAP scores. LaLynda shared that an action plan for math is being put into place. Parent surveys will also begin this week.
  - c. Cory shared that an interview for a new Dean of Students (with the possibility of combining with Development responsibilities) will be held on Wednesday, July 13<sup>th</sup> at 10:30 a.m. Board members are invited to participate.
5. Old Business:
  - a. Award Cases – Done. Thank you, Wes!
  - b. Updated Names on Bank Accounts – Jan will check with Lyjean on credit card signers.
6. New Business
  - a. Credit Card Account Policy – accepted as is with the addition of the following names to the bottom: Cory Fleck, Pam Unterseher, Jackie Monzon, Sheri Moonen, and Jan Barela. A motion to adopt was made by Brent. Seconded by Chris. Unanimous aye. Motion passed.
  - b. International Student Account. We need a separate account in order to start an International program. We also need to complete a background check through Homeland Security. A motion to approve the new account for International Students with Cory Fleck, LaLynda Blotsky, Pam Unterseher, Jan Barela, and Patrick Haugen as signers was made by Pat. Seconded by Becky. Unanimous aye. Motion passed.

- c. Delinquent Account Policy. Becky introduced and explained a draft of the new delinquent account policy. She gave clarification on #3 stating that 60 days past due (one month delinquent) without prior arrangement would not be eligible to participate in extra-curricular activities. Motion to accept the policy as amended was made by Brent. Seconded by Chris. Unanimous aye. Motion passed.

7. Other

- a. Welcome new 4<sup>th</sup> grade teacher Heatherlynn Burback. She will teach in conjunction with Mrs. Stevens.

8. Chris made a motion to adjourn the meeting, and the Board went into Executive Session at 8:30 p.m. Second by Becky. Unanimous aye. Motion carried. Pat closed the meeting in prayer.

10. Board met in Executive Session with Cory Fleck in attendance

Next meeting will be July 18, 2016.

Respectfully submitted, Jamie Lee