

**WTCS Board Meeting Minutes**  
**Thursday, August 11th, 2022**

The meeting was called to order by Vice President Jamie Lee at approximately 6:30pm.

Board Members Present: Vice President Jamie Lee, Jennifer Gjovig, Marquette Ostrand, Brandon Nadelman and Clayton Nobles. President Josh Comer and Secretary Kasey Richards were absent.

Others Present: School Administrator Jeremy Thomas and Business Manager Chennille Currier

1. Devotion and Prayer - Jamie read from the Gospel of Luke, Chapter 5.
2. Secretary's Report: A motion to approve the July 14th 2022 Regular Board Meeting Minutes and July 27th 2022 Special Board Meeting Minutes was made by Brandon. Seconded by Marquette. Unanimous aye. Motion passed.
3. Financial Report: A motion to accept the July 2022 Financial Reports was made by Jennifer. Seconded by Clayton. Unanimous aye. Motion passed.
4. Bank Accounts: A motion to add Board Member Brandon Nadelman to WCTS' bank accounts and remove former Board Member Pat Haugen was made by Jennifer. Seconded by Brandon. Unanimous aye. Motion passed.
5. Credit Card Systems: A motion was made by Marquette and seconded by Brandon to adopt Resolution 2022-01 which accepts American State Bank's "Authorization to Access EZ Business Portal for Credit Cards," and designates Business Manager Chennille Currier and Brandon Nadelman as authorized users. Unanimous Aye. Motion passed.
6. WTCS Temporary Loan: The Board entertained discussion of a short term loan from a third party at zero interest, to be paid in full upon WTCS' receipt of Employee Retention Credit funds, with the caveat that should said funds not be received for some reason that a mutually agreeable payment schedule would be entered into as soon as practicable thereafter. Brandon made a motion to approve WTCS' receipt of a loan in the amount of \$48,000 upon the terms discussed. Seconded by Clayton. Board Member Jamie Lee abstained. Unanimous aye. Motion passed.
7. School Administrator Report: Mr. Thomas reported that we are still searching for a TASC staff person.
8. Old Business
  - a. Scholarship Funds: Investment Committee Members Jennifer Gjovig and Clayton Nobles reported regarding the committee's recent meeting with Terry Oxendahl of

Thrivent regarding investment options for a 501c3 Christian organization such as WTCS. The Committee will present a course of action shortly.

9. New Business

- a. Fall Board Meeting Dates: The upcoming meeting dates were confirmed as September 12th, October 11th and November 15th.
- b. Fall Parents Meeting & Open House: Discussion was had regarding the upcoming meeting and open house.
- c. Non-Discrimination Policy: Discussion was had regarding developing a draft of this policy for adoption and publication on the school's website.

10. Other: Discussion was had regarding the 2014 Endowment by William Thomas.

- a. There was Board consensus that he be contacted regarding intentions for its use.

11. Executive Session: The Board adjourned to executive session to discuss confidential financial information concerning federal tax payments and tuition assistance. Business Manager Chennille Currier and School Administrator Jeremy Thomas were present. The Board exited Executive Session and resumed its regular business meeting.

12. Tuition Assistance: Business Manager Chennille Currier requested Board review and approval of her tuition assistance recommendations.

- a. A motion to approve the tuition assistance recommendations of the Business Manager was made by Brandon. Seconded by Clayton. Unanimous aye. Motion passed.

The meeting was adjourned in prayer at approximately 8:50 pm.

Next meeting will be held Monday, September 12, 2022

Respectfully submitted, Jennifer Gjovig, Secretary Pro Tem