

Williston Trinity Christian School Board Meeting Minutes
January 16, 2017

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Brent Lee, Jamie Lee, Pat Haugen, Kathy Ceynar, and Becky Cornell

Others present: Cory Fleck, LaLynda Blotsky, Wade Nelson, Jan Barela, Lois Johnson, Sheri Moonen, and Jim & Deb Phalen

Wes Crosby opened the meeting in prayer and led a devotion from My Utmost for His Highest.

1. Secretary's report: Kathy made a motion to accept the December minutes. Seconded by Becky. Unanimous aye. Motion passed.
2. Bookkeeper's Report: Jan gave clarification on December's Report related to negative A/R and ND Title & Guaranty. A plan is in the works to cover January's payroll shortfall. The requirement for setting up FACTS for incidentals will need to be added to our handbook. A motion was made by Pat to accept the December financial reports. Seconded by Brent. Unanimous aye. Motion passed.
3. Administration Reports:
 - a. Cory Fleck highlighted his report including an update on the International Program, STEM Academy, and Ministerial Academy. Registration will begin February 7th with open registration on the 14th. He will be presenting the new lease agreement to Williston Basin Fellowship Church. Pat raised the question if it is time to contact a contractor about the roof – Fleck answered that the snow needs to be shoveled off as it can't be resealed during the winter. Jan will look into FACTS to see if we can go to two choices of payment dates (the 1st, and 15th).
 - b. LaLynda Blotsky covered her report. Math goals are being met – 38% of students at or above grade level last Spring – 67% at or above grade level now. Well done to Blotsky and our teachers! We are receiving great newspaper coverage for basketball. Greg McNary working to raise funds for a new scoring system.
 - c. Wade Nelson went over his reports. Phalens are delivering letters to every business in town and tracking interest. Nelson is working on media relationships. Year-end giving totaled approximately \$20,000. Giving Hearts is set for February 9th. Board help is requested to help make thank you calls to donors.
4. Old Business:
 - a. Debt Management – all set.
5. New Business - None
6. Other
 - a. Sheri asked Board members to share a review of the school on social media for marketing purposes.
 - b. Blotsky asked Board members to volunteer to help during WTCS vs. WHS basketball game on February 14th.
7. The meeting was closed in prayer by Wes. The Board adjourned the meeting at 8:25 p.m.

Next meeting will be February 20, 2017.

Respectfully submitted, Jamie Lee