

Williston Trinity Christian School Board Meeting Minutes
September 18, 2017

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Jamie Lee, Pat Haugen, and Kathy Ceynar

Others present: Cory Fleck, Chennille Currier, Sheri Moonen, and Lois Johnson

Kathy opened the meeting in prayer and led a devotion titled "Seek Me First" from Matthew 6:33.

1. Secretary's report: Pat made a motion to accept the August minutes. Unanimous aye. Motion passed.
2. Bookkeeper's Report: Chennille went over her report. Payroll is covered this month. Chennille has checked everyone through FACTS and is working on logging calls and emails on delinquent accounts. A motion was made by Kathy to accept the August financial reports. Unanimous aye. Motion passed.
3. Administration Reports:
 - a. The board discussed the need for setting limits on class size caps – specifically for Kindergarten. Sheri Moonen is starting LEGO League. See You at The Pole is Sept. 27th at 7:30 a.m. Volleyball District Tournament is Oct. 30-31 and Nov. 2nd. The Board would like to see MAPS testing fees rolled into the fees at the beginning of the year so they do not have to be billed separately. Pat raised the idea of punch cards for the concession stand and a rolling window for concessions on the gym side to increase sales.
4. Old Business:
 - a. None.
5. New Business:
 - a. Jamie gave an update on the annual banquet and auction. Things are progressing well. Board members are needed to serve as host/hostesses for the event.
 - b. Annual compliance – discussion was moved to Executive Session.
6. Other
 - a. AmeriPride contract – Chennille needs to mail a letter by October 15th to terminate our contract.
 - b. Electricity - MDU balanced billing – is it possible to take advantage of this? We need weather-stripping on exterior doors before winter. Can we get heavy curtains for classroom windows? Should we get rid of Coke and Pepsi machines in the cafeteria?
7. The meeting was closed in prayer by Pat. The Board adjourned to Executive Session at 7:25 p.m.
8. During Executive Session, Pat made a motion to approve the Compliance Report pending clarification of necessity of license for Pre-K. Unanimous aye. Motion passed.
9. The Board adjourned at 9:50 p.m.

Next meeting will be October 16, 2017.

Respectfully submitted, Jamie Lee