

Williston Trinity Christian School Board Meeting Minutes
May 16, 2016

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Kathy Ceynar, Brent Lee, Becky Cornell, Jamie Lee, Patrick Haugen, and Chris Vaughn (Vaughn joined at 7:10 p.m.). Others present: Cory Fleck, LaLynda Blotsky, Pam Unterseher, Jan Barela, Paul Brown, Sheri Moonen, Lois Johnson, Jackie Monzon, Taylor Mapes, and Zoe Unterseher.

1. Meeting was opened with a devotion and prayer by Wes Crosby from “My Utmost for His Highest.’ The devotion focused on recognizing God’s provision.
2. Secretary’s report: Kathy made a motion to accept the April minutes. Seconded by Becky. Unanimous aye. Motion passed.
3. Senior Class Trip: Taylor Mapes shared a video and account of the senior class’s mission trip to Seattle on April 27 – May 6. Students enjoyed sightseeing on the first part of the trip and then served in various capacities with Union Gospel Mission and Urban Impact. Taylor emphasized the growth and bonding that comes out of this type of a class trip and urged that this tradition should continue at WTCS.
4. Bookkeeper’s Report: Jan Barela discussed the current financial situation and gave an update on current Serve-a-Thon donations. A motion was made by Becky to accept the April financial reports. Seconded by Brent. Unanimous aye. Motion passed.
5. Administration Reports:
 - a. Cory reviewed his report and highlighted upcoming events for the last two weeks of school.
 - b. LaLynda introduced the plan for the Graduation walk, which is new for WTCS this year. Sheri Moonen will be taking over the Yearbook for the upcoming school year.
 - c. Cory shared the Dean of Students’ report in the absence of Jeremy and Jamie Weflen.
 - d. Pam reported the new Serve-a-Thon format was very successful. She also shared that the plan for delinquent accounts is in place and is being carried out.
 - e. Paul Brown is continuing to look for ways to engage the community including youth who are not WTCS students. He and Cory are working with area churches to build their support. He also shared about the upcoming Golf Marathon.
6. Old Business:
 - a. Award Cases – Wes is still waiting on glass for display cases. They should be in within a week.
7. New Business
 - a. DOD incentive for current families. WTCS is planning to implement a referral program to encourage our current families to help in our recruiting process. Information forms will be send home, shared on FaceBook, and emailed as a printable attachment. Motion to accept the new program was made by Brent. Seconded by Kathy. Unanimous aye. Motion passed.
 - b. New Math teacher: Cory shared that Courtney Hendrickson (Ransom) has been hired as the new high school math teacher.
 - c. Dean of Students Resignation: Cory shared the letter of resignation from Jeremy and Jamie Weflen. We are sad to see them go but are grateful for the impact they had during their time at the school.
 - d. Credit Cards. Discussion was held on beginning the ability to receive and process credit cards at WTCS. The approved users will be Cory Fleck, Pam Unterseher, Jackie Monzon, Sheri Moonen, and Jan Barela. A new checking account will be added for credit card transactions. The signers on that account will be Cory Fleck, LaLynda Blotsky, Pam Unterseher, Jan Barela, and Patrick Haugen. Chris made a motion to approve. Follow-up discussion was held and a decision was made to revisit the new credit card program at the December board meeting and see how it is working. Seconded by Brent. Unanimous aye. Motion passed.
 - e. Updating names on bank accounts. With the change in board members, updates need to made to with signers on various bank accounts. Those names on accounts will be as follows: General checking and general savings accounts – Cory Fleck, LaLynda Blotsky, Pam Unterseher, Jan Barela, and Patrick Haugen. SCRIP – Cory Fleck, LaLynda Blotsky, Pam Unterseher, Jan Barela, and Patrick Haugen. PCC/Store/Class – Cory Fleck,

LaLynda Blotsky, Jan Barela, Patrick Haugen, Pam Unterseher, Kathy Ceyner, and Chris Vaughn. Patrick will go to ASB to sign. Becky made a motion to add Patrick Haugen to General checking, SCRIP, PCC/Store/Class, and credit card accounts. Kathy seconded. Unanimous aye. Motion carries.

- f. By-Laws. Suggestion for changes to by-laws are 1. Must be registered for upcoming year to vote in Board elections. 2. First year restriction for the office of Board President. 3. Debt management. Proposed changes will be taken to parents' meeting and voted on.
8. Other
 - a. 12 pay periods. Discussion was held about increasing office efficiency by switching from 24 to 12 pay periods per year. Feedback will be requested from teachers before action is taken.
9. Pat made a motion to adjourn and go into Executive Session at 8:33 p.m. Second by Chris. Unanimous aye. Motion carried. Lois Johnson closed the meeting in prayer.
10. Board met in Executive Session with Cory Fleck in attendance

Next meeting will be June 27, 2016.

Respectfully submitted, Jamie Lee