

Williston Trinity Christian School Board Meeting Minutes  
June 19, 2017

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Jamie Lee, Pat Haugen, and Kathy Ceynar

Others present: Cory Fleck, LaLynda Blotsky, Chennille Currier, Lois Johnson, Sheri Moonen, Tim & Lisa Pederson

Kathy opened the meeting in prayer and led a devotion on our Firm Foundation.

1. Secretary's report: Kathy made a motion to accept the May minutes. Unanimous aye. Motion passed.
2. Bookkeeper's Report: Cory went over report. Payroll will be met. Volunteer hour billing will be coming in July 1<sup>st</sup> (estimated at \$9,000). Discussion was started on ideas for getting more of our families to complete volunteer hours rather than pay for them. This topic was tabled for later discussion. A discussion was held on updating Quickbooks. Pat and Chennille will continue looking into transitioning to the non-profit version. A motion was made by Pat to accept the May financial reports. Unanimous aye. Motion passed.
3. Administration Reports:
  - a. Cory Fleck highlighted his report. We need to keep promoting our school and increase our numbers. We will meet with 8<sup>th</sup> grade parents mid-year to focus on retention for high school.
  - b. LaLynda Blotsky covered her report. There is a plan to meet with St. Joseph's 6<sup>th</sup> grade families in November. Scheduling for 7<sup>th</sup>-12<sup>th</sup> graders will be in July. Sports scheduling is complete. We are adding a debate team. Parent satisfaction survey is coming up.
  - c. Cory went over Wade's reports. Wade is transitioning to full time Development. He will be working to set up a banquet committee.
4. Old Business:
  - a. Easement – Wes and Jamie will wait to sign until all details are finalized. Pat will work with Rebecca Winkler on document to cover our interests. Pat made a motion to table the easement. Unanimous aye. Passed.
5. New Business:
  - a. Pat made a motion to add Chennille Currier to all current accounts and remove Jan Barela and Pam Unterseher from all accounts effective July 1, 2017. Unanimous aye. Motion passed.
6. Other
  - a. Pat brought up the need to recruit volunteer crews over the summer to work on painting, etc.
7. The meeting was closed in prayer by LaLynda. The Board adjourned to Executive Session at 7:55 p.m.

Next meeting will be July 17, 2017.

Respectfully submitted, Jamie Lee