

Williston Trinity Christian School Board Meeting Minutes  
December 19, 2016

The meeting was called to order by Wes Crosby at approximately 6:30 p.m.

Members Present: Wes Crosby, Chris Vaughn, Jamie Lee, Pat Haugen, Kathy Ceynar, and Becky Cornell

Others present: Cory Fleck, LaLynda Blotsky, Wade Nelson, and Jim & Deb Phalen

Chris Vaughn, opened the meeting in prayer and led a devotion focusing on the Christmas season.

1. Secretary's report: Pat made a motion to accept the November minutes. Seconded by Kathy. Unanimous aye. Motion passed.
2. Bookkeeper's Report: Cory went over Jan's report. December payroll should be covered. Wes asked for clarification on negative accounts receivable. Cory will look into this. Chris will follow up with the Foundation on the ND Title & Guaranty Company vendor balance. Cory reported we are making progress on the A/P Aging Summary and are renegotiating the AmeriPride contract. A motion was made by Chris to accept the November financial reports. Seconded by Pat. Unanimous aye. Motion passed.
3. Administration Reports:
  - a. Cory Fleck highlighted his report. Enrollment is steady. He has set a goal of 30 new students next year. The roof needs to be resealed. Revisited progress on the International program "Slowly, slowly this will come."
  - b. LaLynda Blotsky covered her report. Pat raised a question about Math Enhancement. LaLynda talked about the program and making progress releveling students in January. MAPs scores through 3<sup>rd</sup> grade look positive so far.
  - c. Wade Nelson went over his reports. His roles are more balanced now, and he is spending more time counseling. He appreciates being utilized in this role. Jr. High students are working on their testimonies. He is struggling to get students to apply for scholarships. He is emphasizing the importance of ACT scores and goal setting.
4. Old Business:
  - a. Debt Management – want two choices for FACTS payment schedule rather than four. Working with bank on line of credit.
5. New Business
  - a. Signors on bank accounts. Chris made a motion to remove Pam Unterseher as a signor on all bank accounts. 2<sup>nd</sup> by Pat. Unanimous aye. Motion passed.
6. Other
  - a. Wes requested that the handbook and class offering schedule be set in February before registration.
  - b. Chris, Wes, and Jamie are up for re-election this Spring.
7. The meeting was closed in prayer by Becky. The Board adjourned the meeting at 7:55 p.m. and went into Executive Session.

Next meeting will be January 16, 2017.

Respectfully submitted, Jamie Lee